

**Update on ICPAN activity to date**

For GAC : prior to Skype meetings Dec 13th and Dec 15th 2016

**Sydney Conference 2017**

* Programme plan to keep the same as for other biennial conference with BGM on day one before lunch break [elections]
* Blast email sent out – registration / abstract submission on 17th Sept, 1 December
* ABANC US delegate recertification credits will again be requested
* Early bird registration date changed to June 2017
* Oral Abstracts deadline now the end of January 2017
* Poster Abstracts deadline June 1st 2017
* Australian team to identify keynote speakers

**Marketing**

* **GAC to promote conference at their national association conferences and communication channels**
* **GAC to promote abstract submission and registration via their national associations**
* Autumn edition of ‘Pulseline’ [California component newsletter] article by Sue Fossum
* Jopan column [December edition of Journal of Peri-anesthesia Nursing] includes column from Joni
* Request for exhibition space confirmed – to share ICPAN Info at ASPAN 2017 conference in Indianapolis

**Membership**

* Enquires from Uganda, Greece – contacted Iceland, South Korea, Saudi Arabia, UAE
* Membership – need to plan when we required membership fees

**Corporate sponsorship**

* Corporate plan under review [Meg Bumpstead]

**ICPAN elections**

* **GAC members eligible for Board positions – start to consider**
* Draft policy on nomination and election process [Sydney 2017] will be led by Sue Fossum

**ICPAN policies & operational procedures**

* ICPAN conference bid process [5 documents completed awaiting final sign off]
* Conference operational policy – Draft under review : Ann Hogan and Sue Fossum
* Job descriptions of Board members complete

**PACU Nursing Milestones**

* Education tool developed by Sue Fossum– awaiting permission from Rotoplast to post and share for education of nurses in underserved nations

***Points in bold red are for GAC members to work on:***

* ***marketing conference, registration and abstract submission***
* ***consider election to the ICPAN Board [elections November 2017 : Sydney conference]***

**Please also feedback back to the GAC:**

* news from YOUR national association [i.e. education : research initiatives : membership news]
* queries for ICPAN GAC and Board from YOUR association

*Pat Smedley : Chair of GAC : Dec 2016*