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| **Item** | **Subject** | **Background** | **Discussion / Motion** | **Action Item (Responsible)** |
| **1** | **Call to Order (JB)** | Welcome to all!  Supporting documents:  <http://www.icpan.org/401/login.php?redirect=/board-member-login.html>  Password: icpanista | Convened via Skype @ |  |
| **2** | **Attendance (LV)** | Regrets: | Present: |  |
| **3** | **Approve Agenda (LV)** | Additions? | **I move to approve the board meeting agenda as presented: LV /** |  |
| **4** | **Approve April 26, 2016 BOD Meeting Minutes (LV)** | Informal May 24th BOD phone call notes included with meeting files on June meeting webpage.  Corrections/additions? | **I move to approve the April Board meeting minutes as presented (or modified prn): LV /** |  |
| **5** | **Financial Report (MB)** | Statements posted on secure login webpage. | Payment of annual Delaware non-profit registration fee ($25 USD) sent to Northwest Registered Agent. Hurwit assisted with account login transfer to ICPAN Treasurer. |  |
|  | **Ongoing** | **Background**  **Travel information** | **Discussion / Motion** | **Action Item (Responsible)** |
| **6** | **2017 Conference (SQ / JB)** | * Summary of 2015 Delegate evaluations, budget, silent auction results now posted on Board secure login page * List of volunteers compiled from 2015 delegate evaluations and posted with meeting minutes (JB) * Current committee volunteer list updated /posted with meeting files (JB) | * Select conference name * Review, revise timeline provided by AU President in May * 2017 Website content development (PCO)   + Call for abstracts ASAP page     - Angie to oversee review process   + Hotel information * PCO updates to potential attendees   + low airfare alerts   + Teaser emails: keynote speakers |  |
| **7** | **GAC Activity (PS)** | Board members (Sue, Ann) continue to collaborate on draft Policy/Procedure for RFP to support bid review recommendations.  GAC Skype meeting minutes, social media policy posted on secure GAC login page. | Conference bid review by GAC |  |
| **8** | **Research Study Support Query (JB)** | Louise McGuire (Master of Clinical Science student) in Adelaide South Australia requesting support from ICPAN to connect with expert nurses.  Louise again requested ICPAN’s help due to low response rate; second requests sent for support to GAC member organisation leaders (Joni) | Louise reports that the majoprity of responses have come from ICPAN’s sup[port and she is most appreciative.  Having difficulty getting responses from AU – sent request for help to Meg.  BARNA sent information regarding “mailbox full” reported by Louise. | **Continue to work with Louise and brief the Board as progress occurs (JB)** |
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| **9** | **Next Meeting** | July 26, 2016 | **Meeting adjourned @** |  |